



INDIAN INSTITUTE OF MANAGEMENT SAMBALPUR

Sambalpur University Campus, Jyoti Vihar,
Burla, Sambalpur, Odisha - 768019

Tender No: IIMSBP/2018-19/RP/08

Date: 23 August 2018

Notice Inviting Tender for Hiring of Transport Services at IIM Sambalpur

Indian Institute of Management Sambalpur (IIM Sambalpur) invites **offline bids** in Two bid system from reputed, experienced and financially sound parties. The Tender documents can be downloaded from Institute Website <http://www.iimsambalpur.ac.in> and Central Public Procurement (CPP) Portal <https://eprocure.gov.in/epublish/app> to be submitted offline only up to the last date & time of submission of tender.

Critical Dates of Tender:

Sl. No	Particulars	Date	Time
1	Date and Time of Publication / Download of Tender	23/08/2018	16.00 pm
2	Bid Submission Start Date and Time	24/08/2018	11.00 am
3	Pre-Bid Meeting Date and Time	30/08/2018	11.30 am
4	Bid Submission Close Date and Time	11/09/2018	17.00 pm
5	Opening of Technical Bids	12/09/2018	11.00 am

1. ABOUT IIM SAMBALPUR

IIM Sambalpur was registered as a Society under Societies Registration Act, XXI of 1860 on August 19, 2015. The temporary campus of IIM Sambalpur is recently being shifted to Sambalpur University Campus, Jyoti Vihar, Burla, Sambalpur - 768019. IIM Sambalpur has been allotted a piece of land measuring over 200 acres in Basantpur, for the permanent campus by the Government of Odisha.

2. EARNEST MONEY DEPOSIT

The contractor shall deposit Bid Security (EMD) for an amount of **Rs. 89,520/-** for **Sambalpur & Raipur** and **Rs. 14,000/-** for **Bhubaneswar** in the form of Demand Draft/ Banker's Cheque/ NEFT from Nationalized/ Scheduled Bank in favour of Indian Institute of Management Sambalpur should be submitted as per **Annexure-I**. The EMD should be valid

for at least 90 days. The details are mentioned below:

BANK DETAILS:

Name: IIM Sambalpur

Bank Name: State Bank of India

Account Number: 36134431122

Bank Address: Sambalpur Burla Main Branch-768017

IFSC Code: SBIN0002034

Email: procurement@iimsambalpur.ac.in

The Bid Security will be forfeited in the following conditions: -

- (a) If at any stage, any of the information/declaration given by the bidder is found false.
- (b) If a bidder withdraws his bid during the period of bid validity specified in the terms and conditions of tender.
- (c) In case of any lapse/default in honouring of the terms and conditions at any stage after submitting the tender.
- (d) In case of final selection of bidder, if he fails to enter into the contract or fails to furnish Performance Security in accordance with the terms and conditions of the tender.

3. IMPORTANT DOCUMENTS, ELIGIBILITY CRITERIA

The prospective bidder shall furnish the following documents:

- a. Self-attested copy of PAN No. card under Income Tax Act.
- b. Self-attested copy of Service Tax Registration Number.
- c. Agency Registration Certificate.
- d. Self-attested GST Number copy.
- e. Self- attested PF Registration copy.
- f. Self-attested ESI Registration copy.
- g. Self- attested Labour License Copy.
- h. ISO or equivalent certified company if applicable.

Eligibility Criteria

- a) The Bidder should give self-declaration certificate for acceptance of all terms and conditions of tender documents. A duly completed certificate to this effect is to be submitted as per the **Annexure-II**.
- b) The firm should be neither blacklisted by any government department nor should there be any criminal case registered/pending against the firm or its owner/partners anywhere in India. A duly completed certificate to this effect is to be submitted as per **Annexure-III**.
- c) The firm should attach list of Work Orders/ documentary evidence where the similar type of work has been executed. The details of the same along with supporting document are to be submitted as per the **Annexure-IV** .

- d) Preference will be given for valid registration firm.

4. FINANCIAL BID DETAILS

Financial bid (i.e. BOQ) given with tender is to be submitted after filling all relevant information. The priced BOQ should be uploaded strictly **as Annexure- V** available with the tender failing which the offer is liable for rejection. Kindly quote your price inclusive of all taxes and charges as per the scope of work.

The vendor should quote prices in BOQ only, offers indicating rates anywhere else shall be liable for rejection.

5. BID VALIDITY PERIOD

The bid will remain valid for 3 months from the date of opening of bid as prescribed by IIM Sambalpur. A bid valid for a shorter period shall be rejected, being non-responsive.

6. Submission of BID

Sealed tender should be submitted in a two-bid System. Earnest money and Technical bid shall be submitted as Part I. Financial bid shall be submitted as Part II. Both Part I & II must be submitted in large sealed envelope to the tender box placed at "Indian Institute of Management Sambalpur" failing which the tender shall be treated as void ab-initio. The envelopes must be super scribed "**Tender for Hiring Transport Services**". **Tender No. IIMSBP/2018-19/RP/08**, date: **23/08/2018** of Indian Institute of Management Sambalpur. Technical bid must contain details of vehicle under vendor's ownership/services to be provided as per **Annexure-IV**. Financial bid must strictly on form to Performa provided on letter-head of the tenderer. In the event of the specified date for the submission of tender offer being declared a holiday, the offer will be received on the appointed time on the next working day and such bid will be opened accordingly.

The Tender will be received on **11.09.2018 up to 5.00 PM**. The tenderer needs to submit the sealed tender form at IIM Sambalpur during the above-mentioned time.

INDIAN INSTITUTE OF MANAGEMENT SAMBALPUR
SAMBALPUR UNIVERSITY CAMPUS,
JYOTI VIHAR, BURLA- 768019
SAMABLPUR, ODISHA
Website: www.iimsambalpur.ac.in

6. BID EVALUATION

IIM Sambalpur evaluates the Commercial Bid of said Bidders who qualify the eligibility criteria and comply to technical specifications. The Commercial Bid with the lowest price will be the highest evaluated bid. The eligible bidder who will quote the lowest price inclusive of all will be awarded the contract.

7. PAYMENT TERMS

No advance payment will be made in any case. Bills in duplicate should be sent and payment shall be released generally within 30 days, only after it is ensured that the items supplied

are entire satisfaction of IIM Sambalpur. The projected quantity is approximate and payment will be made based on actual work completed.

No part payment will be made against the part Supply. In case of the undelivered items till due date of completion, the penalty of 10% of the cost of undelivered item will be imposed and deducted from the bill of the item supplied or recovered from the security deposit.

The payment will be made only for those duty slips which have been signed by the officer/staff / guest using the vehicle. It will be responsibility of the taxi driver to get the duty slips signed by the officer / staff /guest on completion of duty. No payment will be made for unsigned duty slips. Duty Slip should be completed in all respect i.e., Time and Odometer Reading at the time of commencement of journey from Institute / or reporting point, Time and Odometer Reading at the time of journey at Institute / destination, total run of vehicle and places visited for work in route (if any)].

8. PERFORMANCE SECURITY

1. The successful bidder will have to submit performance bank guarantee of 5% of the total value of the contract in the form of bank guarantee or deposit equivalent money with Indian Institute of Management Sambalpur, the bank account details specified in item no.1 in "Earnest Money Deposit details" of this document within 10 days of award of the contract. The amount will be adjusted in the last payment, i.e., at the end of the contract period.
2. Performance Bank Guarantee will be fortified in the firm fails to perform any of the terms or conditions of the contract, besides the firm may also be black listed.
3. Performance Bank Guarantee should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier.
4. Performance Bank Guarantee amount will be refunded to the caterer without any interest, whatsoever after it duly performs and completes the contract in all respects.

9. SCOPE OF WORK/TEHNICAL SPECIFICATIONS

1. The duration of the contract will be initially for **Two year** and it can be further extended for another period of one year by mutual consent but not more than **two times**. The rates will be firm for the contract period including extension, if any.
2. The vehicle should be New, well-furnished for Director (IIM Sambalpur), should be the latest **INNOVA CRYSTA Crystal White "V" Model** with Private number and have not run more than 1000 kms on the date of entering in to the rate contract. The Innova Crysta will be parked inside the IIM Sambalpur campus & Director residence on 24 hours.
3. **Other Vehicle should** be in proper running condition, well-furnished, should be the latest models, should not more than **3 years old**. (from the date of manufacturing/ registration) and also should not have covered more than **50,000 Kms.** on the date of entering into the rate contract.
4. The Contractor shall bear all costs on account of fuel, oil, spares, comprehensive insurance, repair and maintenance etc. of the vehicles. The salary and other costs of the driver shall also be borne by the contractor. Unauthorized LPG Gas kits are not allowed as a fuel in any car.

5. The Institute shall not be responsible for repairing and maintenance of vehicles including consumables. The Institute will not bear any other charges. In case of break down/servicing/repair, the contractor shall provide alternate vehicle of same Make and model failing which vehicle shall be hired from any other sources at the risk and cost of the contractor.
6. The contractor shall provide names, addresses of the drivers along with their driving licence number and copies **within one week** of the award of the contract.
7. The Contractor shall provide well-behaved drivers essentially in white uniform. The Drivers should possess valid driving licence and knowledge of different routes in **Odisha and Chhattisgarh**. The reporting time, place, address, etc. should be strictly followed by Contractor. For airport/railway station pick up, drivers to display the welcome placard and receive the passengers, as directed. Contractor is to provide the vehicle within 30 minutes of the requisition. Delay more than 45 minutes will attract fine at discretion of the Institute.
8. **Bhubaneswar to Sambalpur route price should be quote by Bhubaneswar local contractor only.**
9. The contractor shall not employ any person who has not completed eighteen years of age. The contractor shall comply with all the statutory provisions as laid down under various Labour Laws/Acts/Rules like Minimum Wages, Provident Funds, ESI, Bonus, Gratuity, Contract Labour Act and other Labour Laws/Acts/Rules in force from time to time at his own cost. In case of violation of any such statutory provisions under Labour Laws or any other law applicable by the Contractor, there will not be any liability on the IIM Sambalpur.
10. The drivers should strictly follow all the Traffic Rules and Regulations as prescribed by the Govt. Authorities. The Institute will not be responsible for the reimbursement of any charges, charged by Govt. Authorities for violation of any traffic rules and regulations.
11. The vehicles sent for services should be kept neat and clean, both inside and outside. Cleanliness of vehicles must be properly maintained. Vehicle Seats must be properly covered with clean white cover. Otherwise the vehicle may be rejected and sent back. No payment shall be made on account of vehicle so rejected. If the interior of the vehicle is not; in good condition, **5% deduction from the bills shall be done.**
12. The Contractor must ensure that driver is not under the influence of alcohol or other intoxicants while performing their duties for the Institute. In no case, the driver should be allowed to smoke while driving the vehicles. No other person except the driver shall be permitted in the vehicle while transporting the guests.
13. The contract will ensure that all necessary documents (Registration Certificate, Valid Insurance, Permit, Pollution Control Certificate etc.) are in the personal custody of the licensed drivers.
14. The contractor should provide same driver for local taxi. Prior approval of IIM Sambalpur for change of driver in special circumstances must be obtained by the

contractor. The drivers must observe discipline, etiquette and protocol while performing the duty. They should be in proper uniform and carry a mobile phone in working condition, for this Institute will not pay separate charges.

15. In case of accident, any compensation claims arising out of such accident shall be made by the contractor in accordance, with the law which is in force to each or every one of the effected persons or their legal heirs depending upon the merits of each individual case. He would also indemnify the Institute for any loss, damage of property or life arising out of negligence of driver or poor maintenance of vehicle. The driver should always remain with the vehicle during entire period of duty. In case of any urgency, the driver may seek permission of the user / Institute.
16. a) Payment will be made for total kilometres run by taxi for IIM Sambalpur (i.e. Closing Meter Reading at IIM Sambalpur minus Opening Meter Reading at IIM Sambalpur PLUS twice the actual distance from garage to IIM Sambalpur or eight kilometres (i.e. four kilometres each way from garage to IIM Sambalpur and back), whichever is less. However, it will not be applicable for pick-up & drop services for Airport & Railway Stations.

b) If the reporting place is different from IIM Sambalpur, in such cases, the meter reading would be permitted from garage to garage.
16. The pre-receipted bill shall be submitted in duplicate of hired vehicles, duly supported by the duty slip properly signed by the user / authorized person, and requisite documents [receipt(s) of payment of toll taxes, parking fees] on monthly basis. Payment to the Contractor will be made by account payee cheque after deduction of TDS.
17. In case condition of vehicles is / are not found to be satisfactory, they shall be returned for immediate replacement. In case no replacement is provided in time, Institute has the right to hire a vehicle from local market and additional cost incurred by the Institute will be borne by the Contractor and same will be deducted from the monthly bill.
18. No request of the contractor - towards enhancement of the rates of vehicle fixed, will be entertained by Institute during the currency of the contract period unless market rate of **1 liter diesel exceeds by more than 15%** to that of the rate of **1 ltr. diesel** on the date of the agreement. In that case initially agreed rates may be revised upwards by an increase of 5% only. While fixing the rates, the revised rate will be rounded off to the nearest multiple of **25 paisa only**. If fuel price falls below 15% of the quoted price, the same benefit will be passed on to the Institute. Every **15% increase** or decrease in fuel price will lead to a corresponding **5% increase** or decrease in quoted price.
19. The IIM Sambalpur will be under no legal obligation to provide employment to any of the personnel of the contractor after expiry of agreement period and the Department recognizes no employer-employee relationship between the IIM Sambalpur and the personnel deployed by the contractor/agency.
20. Any person who is in Government service or an employee of this IIM Sambalpur should not be made partners to the contract by the contractor directly or indirectly in any manner whatsoever.
21. The Institute reserves the right to terminate the contract by giving 10 days' notice without assigning any reason whatsoever.

22. IIM Sambalpur reserves the right to accept or reject any or all offers without assigning any reasons thereof.
23. The contract will be awarded on the basis of the terms and conditions stipulated hereinabove and no other terms and conditions offered by the party will be acceptable.
24. The intending party must own **minimum 3 numbers of vehicles** and must have contractual arrangement with the actual vehicle owner for providing the taxi services. Preference will be given to commercial vehicle.
25. The maintenance cost, Charges of petrol, road tax, permit fee, passenger tax, Challans, salary of the driver, the overtime of driver etc., are the responsibility of the contractor for which no payment shall be made by IIM Sambalpur.
26. Juice, Water Bottle & Snacks should be available inside the car for long Journey (For Raipur, Bhubaneswar).
27. Toll tax, parking charges and Service tax shall be reimbursed by the Institute against the production of documentary evidences. However, no Border tax/Permit fee/ Passenger tax/ road tax shall be paid by IIM Sambalpur.
28. All vehicles provided for the duty should have commercial license.
29. The party will be liable to a penalty of a minimum of **Rs. 500/-** per instance for any service lapse apart from viewing such a lapse towards 'unsatisfactory service'.
30. All disputes will be subject to Sambalpur jurisdiction.
31. The rate contract is intended to be entered into with one or more parties after assessing the rates quoted by them for different types of services in a composite manner taking an overall view for all types of the services.
32. The requirement indicated is only approximation for rough idea. No guarantee of business can be given based on the same.
33. IIM Sambalpur, reserves the right to cancel the tender without assigning any reason.
34. Bid Security 10 % of the tender estimated amount.
35. List of vehicles along with photocopy of their RC/fitness and permit owned by the contractor.
36. Terms and conditions duly accepted/signed with the stamp of the prospective bidder.

10. TERMS AND CONDITIONS

Termination for Insolvency

- a) The IIM Sambalpur may at any time terminate the Contract by giving a written notice to the awarding firm, without compensation to the firm, if the firm becomes bankrupt or otherwise insolvent as declared by the competent Court, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the department.
- b) The courts of Sambalpur alone will have the jurisdiction to try any matter, dispute or reference between the parties arising out of this purchase. It is specifically agreed

that no court outside and other than Sambalpur Court shall have jurisdiction in the matter.

Force Majeure

- a) Should any force majeure circumstances arise, each of the contracting parties be excused for the non-fulfilment or for the delayed fulfilment of any of its contractual obligations, if the affected party within 15 days of its occurrence informs in a written form the other party.
- b) Force Majeure shall mean fire, flood, natural disaster or other acts such as war, turmoil, sabotage, explosions, epidemics, quarantine restriction, strikes, and lockouts i.e. beyond the control of either party.

Arbitration

In the event of any dispute or difference arising under this tender, the Director, IIM Sambalpur or his nominee is the arbitrator and the decision of the arbitration will be binding on both parties.

Other Conditions

- a) IIM Sambalpur reserves the right to accept or reject any or all the tenders in part or in full or may cancel the tender, without assigning any reason thereof.
- b) IIM Sambalpur reserves the right to relax / amend / withdraw any of the terms and conditions contained in the Tender Document without assigning any reason thereof. Any inquiry after submission of the quotation will not be entertained.
- c) IIM Sambalpur reserves the right to modify/change/delete/add any further terms and conditions prior to issue of purchase order.
- d) In case the bidders/successful bidder(s) are found in breach of any condition(s) at any stage of the tender, Earnest Money/Performance Security shall be forfeited.
- e) Conditional tenders will not be considered in any case.
- f) IIM Sambalpur shall not be responsible for any postal delay, non-receipt or non-delivery of the EMD.

IIM Sambalpur may issue amendment/corrigendum to tender documents before due date of submission of bid. Any amendment/corrigendum to the tender document if any, issued by IIM Sambalpur will be posted on CPP Portal and IIM Sambalpur website. For the bidders, submitting bids on downloaded tender document, it is 'bidders' responsibility to check for any amendment/corrigendum on the website of IIM Sambalpur or check for the same CPP Portal before submitting their duly completed bids.

Annexure-I

To

Administrative Officer
Indian Institute of Management Sambalpur
Sambalpur University Campus
Jyoti Vihar, Sambalpur - 768019
Odisha

Sub: - EMD Details.

Ref: - Tender No. IIMSBP/2018-19/RP/08 dated 23-08-2018

(Notice Inviting Tender for Hiring Transport Services at IIM Sambalpur).

Dear Sir,

The following DD/BC/NEFT in favour of IIM Sambalpur are enclosed herewith towards EMD

Detail of EMD	Details of DD/BC	Amount (Rs.)	DD/BC No.	DD/BC Date	Bank Name
Sambalpur & Raipur					
Bhubaneswar					

Thanking you

Yours faithfully,

(Authorised Signatory with Seal)

Annexure-II

To

Administrative Officer
Indian Institute of Management Sambalpur
Sambalpur University Campus
Jyoti Vihar, Sambalpur - 768019
Odisha

Sub: - Self Declaration Certificate

Ref: - Tender No. IIMSBP/2018-19/RP/08 dated 23/08/2018

(Notice Inviting Tender for Hiring Transport Services at IIM Sambalpur).

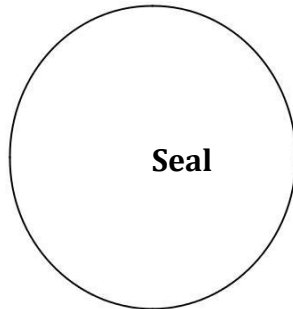
Dear Sir,

With reference to the above, I am/ We are offering our competitive bids for Notice Inviting Tender for Hiring Transport Services at IIM Sambalpur I / We hereby reconfirm and declare that I / We have carefully read, understood and complying the above referred tender document including instructions, terms and conditions, specifications, schedule of quantities and all the contents stated therein.

I / We also confirm that the rates quoted by me/us are inclusive of all taxes, duties etc, applicable as on date and are for IIM Sambalpur, **and free delivery, unloading** at IIM Sambalpur.

Date:

Place:



Authorized Signatory

Name:

Designation:

Contact No.:

Email ID:

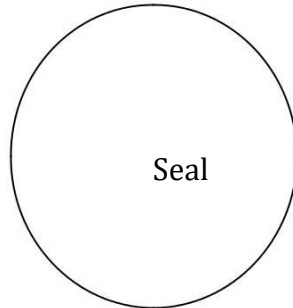
CERTIFICATE

(to be provided on letterhead of the firm)

I hereby certify that the above firm neither blacklisted by any Central / State Government / Public Undertaking / Institute nor is any criminal case registered/pending against the firm or its owner/partners anywhere in India.

I also certify that the above information is true and correct in any every respect and in any case, at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

Seal



Date:

Place:

Authorized Signatory

Name:

Designation:

Contact No.:

Annexure-IV

Technical Bid- (Agency Details)

1	Name of the Organisation/Agency/Firm									
2	Name of the Authorized Persons/Proprietor/Director/Head/Manager/Contact Persons of the organisation									
3	Phone No.									
4	Mobile No.									
5	Email address									
6	Website, if any									
7	Address for Communication (with pin code).									
8	Year of Registration /Establishment of Firm/Agency	<p align="center">_____ Year</p> <p>Please enclose self-attested copy of required documents- in case of Proprietor – Registration with Shop & Establishment Authorities or equivalent authorities, in case of Partnership – Partnership Deed, In case of company – Certificate of Registration and Memorandum of Association.</p>								
9	Average annual turnover from the business of hiring of vehicles	<p>Your average annual turnover should be not being less than 30% of estimated value of group for which you are submitting your tender during the last three financial years. (Please enclosed copy of annual accounts showing turnover)</p> <table border="0"> <tr> <td align="center"><u>Year</u></td> <td align="center"><u>Turnover (Rs.)</u></td> </tr> <tr> <td align="center">2017-18</td> <td align="center">_____</td> </tr> <tr> <td align="center">2016-17</td> <td align="center">_____</td> </tr> <tr> <td align="center">2015-16</td> <td align="center">_____</td> </tr> </table>	<u>Year</u>	<u>Turnover (Rs.)</u>	2017-18	_____	2016-17	_____	2015-16	_____
<u>Year</u>	<u>Turnover (Rs.)</u>									
2017-18	_____									
2016-17	_____									
2015-16	_____									
10	Experience and Turnover from business of car hiring services	<p>The bidder should have experience of satisfactory completion of similar works in the preceding sevenyears in any of the reputed organizations as follows (Please enclose copy of relevant work order /contract / LoI):-</p> <p>(i)Three similar contracts valuing not less than 40% of the per annum estimated value for the group for which you are submitting the tender; or</p> <p>(ii) two similar contracts valuing not less than 50% of the per annum estimated value for the group for which you are submitting the tender; or</p> <p>(iii) one similar contract valuing not less than 80% of the per annum estimated value for the group for which you are submitting the tender.</p>								

11	No. of Drivers and List of vehicles registered under commercial vehicle category.	<table border="1"> <thead> <tr> <th>Sl. No</th> <th>Vehicle Make & Model (Including year of manufacturing)</th> <th>Vehicle Regd. No</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Sl. No	Vehicle Make & Model (Including year of manufacturing)	Vehicle Regd. No			
		Sl. No	Vehicle Make & Model (Including year of manufacturing)	Vehicle Regd. No				
No. of Driver _____ Please enclose List in the following format:								
12	Details of PAN Card.	No. _____ Please enclose self-attested copy						
13	Details of GST Registration	No. _____ Please enclose self-attested copy						
14	Details of ESI Registration No.	No. _____ Please enclose self-attested copy						
15	Details of Service Tax No., if any	No. _____ Please enclose self-attested copy						
16	Details of PF Registration No.	No. _____ Please enclose self-attested copy						
17	ESI Registration No.	No. _____ Please enclose self-attested copy						
18	Annual Accounts for the last three financial years (2015-16, 2016-17, 2017-18). It should reflect the turnover from the business of hiring the vehicles.	Copy to be enclosed						
19	List of educational Institutes/Government Organisations served during the last three financial years Certificates of successful running/ completion of the contracts for the said services from at least one reputed Institutes/ organization like IIM, IIT and others during the last 3 years.	Please enclose the list of organizations and desired certificates.						
20	Copy of the income tax returns for last three financial years (2015-16, 2016-17, 2017-18).							
21	Any other supporting statutory document / certificate you may like to enclose.							

Place:

Signature and Seal of the Tenderer:

Date:

Name in Block Letter

Designation:

Contact No:

Full Address:

**FINANCIAL BID (TENDER NO. IIMSBP/2018-19/RP/08) Annexure – V
TENDER FOR HIRING OF TRANSPORT SERVICE FOR IIM SAMBALPUR**

Group (i) For Sambalpur

Sl. No	Particulars	Railway Station Pick up & drop (Rs.)	Local trip 4 hrs. or 40 Kms whichever is earlier (Rs.)	Full day 8 hrs. or 80 kms whichever is earlier (Rs.)	Full day 12 hrs. or 120 kms whichever is earlier (Rs.)	Outstation trip other than Sambalpur (Min. 250 kms) (Rs.)	Rate per extra hour (Rs.)	Rate per extra Kms (Rs.)	Night Halting Charges per Hour (Rs.)
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)
1	Swift Dzire/Etios (AC/ Non-AC) or equivalent								
2	Innova or equivalent								
3	Honda City AC or equivalent								
4	Pick up Vehicle (Tata ACE)								
5	Tempo Traveller								

Note: The Institute will reimburse the vehicle parking charges and toll tax charges on production of actual receipts.

Date:

Place:

Signature & Seal of the Bidder

**FINANCIAL BID (TENDER NO. IIMSBP/2018-19/RP/08)
TENDER FOR HIRING OF TRANSPORT SERVICE FOR IIM SAMBALPUR**

Group (ii) For Raipur

Sl. No	Particulars	Airport/Railway Station Pick up & drop (Rs.)	Fixed rate per trip, irrespective of kilometres & hours, Sambalpur to Raipur & Raipur to Sambalpur (Rs.)	Local trip 4 hrs. or 40 Kms whichever is earlier (Rs.)	Full day 8 hrs. or 80 kms whichever is earlier (Rs.)	Full day 12 hrs. or 120 kms whichever is earlier (Rs.)	Outstation trip other than Raipur (Min. 250 kms) (Rs.)	Rate per extra hour (Rs.)	Rate per extra Kms (Rs.)	Night Halting Charges per Hour (Rs.)
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
1	Swift Dzire/Etios (AC/ Non-AC) or equivalent									
2	Innova or equivalent									
3	Honda City/ Hyundai Creta AC or equivalent									

Note: The Institute will reimburse the vehicle parking charges and toll tax charges on production of actual receipts.

Date:

Place:

Signature & Seal of the Bidder

**FINANCIAL BID (TENDER NO. IIMSBP/2018-19/RP/08)
TENDER FOR HIRING OF TRANSPORT SERVICE FOR IIM SAMBALPUR**

Group (iii) For Bhubaneswar

Sl. No	Particulars	Airport/Railway Station Pick up & drop (Rs.)	Fixed rate per trip, irrespective of kilometres & hours, Sambalpur to BBSR & BBSR to Sambalpur (Rs.)	Local trip 4 hrs. or 40 Kms whichever is earlier (Rs.)	Full day 80 hrs. or 80 kms whichever is earlier (Rs.)	Full day 12 hrs. or 120 kms whichever is earlier (Rs.)	Outstation trip other than Bhubaneswar (Min. 250 kms) (Rs.)	Rate per extra hour (Rs.)	Rate per extra Kms (Rs.)	Night Halting Charges per Hour (Rs.)
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
1	Swift Dzire/Etios (AC/ Non-AC) or equivalent									
2	Innova or equivalent									
3	Honda City/ Hyundai Creta AC or equivalent									

Note: The Institute will reimburse the vehicle parking charges and toll tax charges on production of actual receipts.

Date:

Place:

Signature & Seal of the Bidder

**FINANCIAL BID (TENDER NO. IIMSBP/2018-19/RP/08)
TENDER FOR HIRING OF TRANSPORT SERVICE FOR IIM SAMBALPUR**

Group (iv) Fixed Monthly Local Conveyance within Sambalpur District

Sl. No	Particulars	Full day 8 hours or 80 kms. Whichever is earlier (Fixed Monthly Rate with driver) Rs.	Full day 12 hours or 120 kms. Whichever is earlier (Fixed Monthly Rate with driver) Rs.	Rate per Extra Hour Rs.	Rate per Extra Hour Rs.
(a)	(b)	(c)	(d)	(e)	(f)
1	Swift Dzire/ta Hyundai Creta Equivalent (AC)				
2	Innova or Equivalent (AC) For Commercial Use				
3	Innova for Director Sir (AC) with private Number				
4	Pick up Vehicle (Tata ACE)				
5	Tempo Traveller				

Note:

1. The Institute will reimburse the vehicle parking charges and toll tax charges on production of actual receipts.
2. Vehicle will be required for all days of the week with driver. No food allowance or charges will be paid to the driver. You will have to provide substitute driver in case of weekly off taken by the regular driver.

Date:
Place:

Signature & Seal of the Bidder

ANNEXURE-I

RATES BID

S.No.	Particulars	Half day's rate (40 km & 4 hrs.)	One day's rate (80 km & 10 hrs.)	Local Charges		Outstation Charges		Night halt's rate	Remarks (if any)
				Extra Rate per Km beyond 40/80 kms.	Extra Hours' rate 4/10 hrs.	Extra Rate per Km beyond 40/80 kms.	Extra Hours' rate 4/10 hrs.		
1	Indica or similar vehicle								
2	Indigo, Swift or similar vehicle								
3	Innova, Xylo, Scorpio or similar vehicle								
4	Honda City or similar vehicle								
5	Corolla or similar vehicle								

Requirement of	Per day rate (80 km & 10 hrs.)	Local Charges		Outstation Charges		Night halt's rate	Remarks
		Extra Rate per	Extra Hours'	Extra Rate per	Extra Hours'		

Bus

		hrs.)	KM beyond 80 Kms.	rate beyond 10 hrs.	KM beyond 80 Kms.	rate beyond 10 hrs.	(if any)
Bus	35 seater						
	52 seater						

Note: 1. * **Kilometer calculation, as per point (clause) no. 15a & b of the tender document. This clause will not be applicable for pick-up & drop services for Airports & and Railway Stations.** 2. **Toll Tax, Parking charges as applicable will be paid extra against receipts.**

2. **Where extra Kilometer or Hours is concerned, higher figure will be considered.**

I accept all terms & condition of the tender

Date:

Signature of Tenderer

INDIAN INSTITUTE OF MANAGEMENT KASHIPUR

Please provide the details of the commercial vehicles under your possession in the following format.

S.No	Vehicle Name	Model	Make	AC/NON AC	Commercial Registration No.	KMs as on Date
1	Indica or similar vehicle					
2	Indigo, Swift or similar vehicle					
3	Innova, Xylo, Scorpio or similar vehicle					
4	Honda City or similar vehicle					
5	Corolla or similar vehicle					

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Signature_____

Name_____

Date_____